



**Board of State and Community Corrections**  
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**GOVERNOR Edmund G. Brown Jr.**  
**CHAIR Linda M. Penner**  
**EXECUTIVE DIRECTOR Kathleen T. Howard**

July 10, 2014

Ed Prieto, Sheriff-Coroner  
Yolo County Sheriff's Office  
140 Tony Diaz Drive  
Woodland, CA 95776

Dear Sheriff Prieto:

#### 2012-2014 BIENNIAL INSPECTION – PENAL CODE SECTION 6031

The Board of State and Community Corrections (BSCC) conducted the 2012-2014 biennial inspection of the Yolo County Sheriff's Office Type II adult detention facilities for compliance with the Minimum Standards for Local Detention Facilities as outlined in Titles 15 and 24, California Code of Regulations (CCR). In addition, BSCC staff conducted compliance monitoring pursuant to Welfare and Institutions Code (WIC) Section 209(f) for the federal Juvenile Justice and Delinquency Prevention Act (JJDP) for the separation requirements of juveniles from incarcerated adults.

The inspection and technical assistance process included BSCC Field Representative Ron Bertrand and me, working with several members of your staff – Captain Faille, Lieutenants Day and Rademaker, and Sergeant Malugani. The process began with a desk audit of the facilities' policies and procedures manual, reconciling policy content against relevant Title 15 regulations and best practice. This was followed by a pre-inspection briefing on February 25, 2014 to assist your staff in their preparation for the inspection process, and provide technical assistance as needed with the myriad of critical jail management issues. A site visit was conducted on March 26, 2014 of each of the physical plants, including a review of documentation to verify your practices follow your written procedures as well as Title 15. The inspections concluded with an exit briefing with Captain Faille and staff. This entire process is intended to assist in your agency's efforts to conform to the locally driven minimum standards, follow best practice and reduce the county's exposure to litigation.

Inspections of this nature create significant demands on resources already burdened by the day-to-day operations of the facilities. We appreciate the focus, assistance, patience and availability of your staff during the entire process. We found your agency to be well prepared with facility staff having information and documentation readily available in anticipation of any questions or concerns we had.

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In addition to this letter, the inspection report includes a policy and procedures worksheet listing areas of Title 15 compliance and non-compliance; a physical plant evaluation for each facility, outlining requirements for design (Title 24); and, a living area space evaluation which summarizes the physical plant configuration for the detention area, and provides comments related to establishing the Rated Capacity (RC). (All areas of non-compliance are briefly outlined in this letter.)

### **Local Inspections**

In addition to a biennial inspection by the BSCC, inspections are also required annually by the County Health Officer and biennially by the State Fire Marshal or an authorized representative (Health and Safety Code Sections 101045 and 13146.1). Please consider our report in conjunction with the reports from the County Health Officer and the respective fire authorities for a comprehensive perspective of your facilities. Each of those entities is current in their inspections and reporting.

### **BSCC Inspection**

#### **Policy, Procedure and Practices**

Our review of applicable documentation and discussions with staff and inmates confirmed that practices appear to follow procedures. While we did not identify any outstanding items of non-compliance with Title 15 regulations, we made recommendations to help ensure compliance with these minimum standards. Please see the attached policy and procedures checklist for discussion points which are noted in the comments section.

#### **Physical Plant Inspections**

Monroe Detention Center: The facility is evaluated as a Type II facility using the 1980 Minimum Standards for Local Detention Facilities that were in effect at the time of original construction or significant remodel, and has a BSCC rated capacity of 272 with 301 actual beds. Due to crowding and lack of appropriate facilities, the following Title 24 regulations continue to be non-compliant:

- Title 24, Section 1231.2.2, Temporary Cell or Room – Currently being used for long-term housing of suicidal inmates.
- Title 24, Section 1231.6, Single Occupancy Cells – Some of the single cells in A2 and B2 have additional beds.

Leinberger Center: No issues of non-compliance were noted.

### **Inmate Programs – Evidence-based Practices**

We are pleased to see the many programs that are available to meet the ultimate goal of reducing recidivism, and encourage every effort to continue to provide and further pursue evidence-based practices and programs where an emphasis is placed on achieving measurable outcomes to ensure that the services provided and the resources used are effective.

### **Juvenile Justice and Delinquency Prevention Act Compliance Monitoring**

In accordance with the JJDPA, BSCC monitors jail facilities for compliance with one of four core requirements of the Act - Separation of Juveniles from Incarcerated Adults. Minors are not held at either of the facilities; therefore, no violations of the JJDPA were identified.

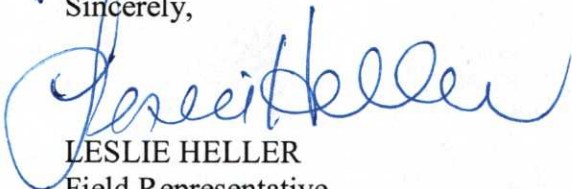
### **Corrective Action Plan:**

No Corrective Action Plan is required. If updates, renovations or remodels occur to correct any of the Title 24 compliance issues related to crowding please advise us for a re-evaluation.

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This concludes our inspection report for the 2012-2014 inspection cycle. We would like to thank all staff involved in the inspection process for the hospitality and courtesy extended during the visits. If you have questions, concerns, or if we can be of any assistance to you, please contact Ron Bertrand (916-445-1322; [ron.bertrand@bscc.ca.gov](mailto:ron.bertrand@bscc.ca.gov)) or me (916-323-8618; [leslie.heller@bscc.ca.gov](mailto:leslie.heller@bscc.ca.gov)).

Sincerely,



LESLIE HELLER  
Field Representative  
Facilities Standards and Operations Division

Enclosures

cc: County Administrator, Yolo County\*  
Chair, Board of Supervisors, Yolo County\*  
Presiding Judge, Superior Court, Yolo County\*  
Grand Jury Foreman, Superior Court, Yolo County\*  
Robin Faille, Captain, Yolo County Sheriff's Office

\* Copies of the complete report are available on request.