

Remote Access Network (RAN) Board Meeting

DATE 04/25/2024
TIME 10:00 AM

Note: This meeting is being agendized to allow RAN Board Members, staff and the public to patriciate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 (March 17, 2020).

Please click the link below to join the webinar:

Topic: RAN Board Meeting
Time: Apr 25, 2024 10:00 AM Pacific Time (US and Canada)

Join Zoom Meeting
<https://yolocounty.zoom.us/j/86563371339>

Meeting ID: 865 6337 1339

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AGENDA ITEMS

1. Welcome and Introduction of RAN Board Members
2. Approve the Minutes of the 11-1-22 RAN Board meeting (Attachment A)
3. Opportunity for members of the public to address the Yolo County RAN Board on subjects relating to Cal-ID. The Board reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.
4. Status of current livescan system- (Attachment B)
5. Old Business
 - Review of FY 22-23 Budget vs Actual (Attachment C)
Action Item- Encumber remaining FY22-23 Revenue
 - Review of Fund Balance (Attachment D)
 - Mobile ID Project Update
6. **Action Item:** Consider Proposed FY 23/24 Budget (Attachment E)
7. **Action Item:** Consider Proposed FY 24/25 Budget (Attachment F)
8. Discussion/Round Table
9. Adjournment

Attachment A

Remote Access Network (RAN) Board Meeting

Date: November 1, 2022

Time: 1:30 PM

LOCATION: Zoom Conference Call

MEMBERS PRESENT:

Chief Darrin Pytel, Davis P.D. – Chairman

Sheriff Tom Lopez, Yolo County Sheriff's Office

Dotty Pritchard, Deputy Board of Supervisor

Bill Biasi, City Selection Member

John Ehrk, Yolo County District Attorney's Office Chief Investigator

CAL – ID PERSONNEL:

Mashan Wolfe

Welcome and Introduction of RAN Board Members

- Members introduced themselves

Approve the minutes of the 08-17-2021 RAN Board Meeting.

- **ACTION ITEM-Chief Pytel made a motion to approve the minutes. Sheriff Lopez seconded the motion. All in favor, Dotty Pritchard abstained.**

Opportunity for members of the public to address the Yolo County RAN Board on subjects relating to Cal-ID. The Board reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

- Undersheriff Matt Davis was present, but there were no comments

Status of current live scan systems

- 13 livescans total in Yolo County maintained with Cal-ID funds

- Two portable/applicant livescans at Winters and Davis police departments were replaced in FY21/22, and the latent fingerprint station at the Sheriff's Office.
- The remaining 11 livescans were purchased in 2018 with a five-year lifespan and will need to be replaced in 2023, as well as the two servers supporting the NIST fingerprint database.

Old Business

Review of RAN FY 21/22 revenues and expenditures and review of Fund Balance

- Mashan went over the actual revenues and expenditures for the year. There was a \$16,958.37 overage. Please see Attachment A for FY 21/22.

Review of Fund Balance

- Mashan explained the total fund balance is approximately \$665k. \$136,080 was spent on mobile ID devices, leaving \$54,417.65 for that project. \$309,839 remains for the livescan replacement fund balance. Please see Attachment B for Fund Balance.

New Business

- **Dataworks Mobile ID Project**
 - Mashan showed the Mobile ID device and gave background on how it is used and what responses are given back to it. The device runs against three different databases. Local, State and FBI RISC. She also went over the approved Mobile ID program budget. Twenty-five of the forty-five devices ordered arrived last month, and she will work with the County Network team to get them up and deployed. She is starting with the Sheriff's Office. There are no cell service costs for the first year, as it is included in the purchase price.

ACTION ITEM: Consider Proposed FY22/23 Budget (Attachment C)

Member Biasi made a motion to approve the budget as proposed. Sheriff Lopez seconded the motion with a clarification that the livescan equipment replacement costs shall be funded from the Fund Balance. All in favor.

Sheriff Lopez motioned to encumber the remaining \$16,958.37 of FY21/22 for the livescan replacement fund. Chief Pytel seconded the motion. All in favor.

Discussion/Round Table

- Sheriff Lopez and Mashan informed the Board of attendance at the Dataworks Conference in October. Both found the conference helpful and plan on attending again next year.
- Member Biasi mentioned the need to order equipment promptly due to rapid increases in pricing.

Next Meeting Date

- All members agreed to keep meetings as needed for approximately one year

Meeting Adjourned

Attachment B-Yolo CAL-ID Equipment- Inventory

<u>Agency</u>	<u>Equipment</u>	<u>Purchase Date</u>
Sheriff's Office-Admin	Portable livescan-Dell Precison 3580 laptop with Crossmatch Patrol Scanner	2023
Sheriff's Office- Monroe Jail	CrossMatch L Scan 500 workstation with Dell Precision Tower 3460	2023
Sheriff' Office-Work Program	CrossMatch L Scan 500 workstation with Dell Precision Tower 3460 and Lexmark printer MS821	2023
Sheriff's Office	NIST Server/Software	2023
Sheriff's Office- Detectives	NEC IBW/AFIS Workstation	2022
Probation-Admin	Portable livescan-Dell Precison 3560 laptop with Crossmatch Patrol Scanner	2023
Probation-Juvenile Hall	CrossMatch L Scan 500 workstation with Dell Precision Tower 3460 and LexMark Printer MS821, IDP card printer	2023
Davis Police Dept	CrossMatch L Scan 500 workstation with Dell Precision Tower 3460 and LexMark Printer MS821	2023
Davis Police Dept	Dell Precision 15 3500 Series Laptop with 500 DPI Fingerprint Scanner	2022
Winters Police Dept	CrossMatch L Scan 500 workstation with Dell Precision Tower 3460 and LexMark Printer MS821	2023
Winters Police Dept	Dell Precision 15 3500 Series Laptop with 500 DPI Fingerprint Scanner	2022
Woodland Police Dept	Portable livescan-Dell Precison 3560 laptop with Crossmatch Patrol Scanner	2023
Woodland Police Dept	CrossMatch L Scan 500 workstation with Dell Precision Tower 3460 and LexMark Printer MS821	2023
West Sacramtno Police Department	CrossMatch L Scan 500 workstation with Dell Precision Tower 3460 and LexMark Printer MS821	2023
West Sacramtno Police Department	CrossMatch L Scan 500 workstation with Dell Precision Towe3460 and LexMark Printer MS821	2023

ATTACHMENT C- RAN BOARD APPROVED BUDGET FOR FY 22/23 VS ACTUAL

From 7/1/2022 To 6/30/2023

ESTIMATED REVENUE

Fund B/U	Account	Account Name	EST. 22/23 STATE-MOTOR VEH TAX	EST 22/23 INVESTMENT INT. EARNINGS	EST 21/22 EARNINGS	TOTAL
056	825140	EST. 22/23 STATE-MOTOR VEH TAX	\$180,000.00			\$186,473.50
	824100	EST 22/23 INVESTMENT INT. EARNINGS		\$4,500.00		10,343
	TOTAL	EST 21/22 EARNINGS			\$184,500.00	\$196,816.50

Proposed EXPENDITURE SUMMARY BY FUND & ACCOUNT

Fund B/U	Account	Account Name	FY 22/23 Est. Revenue	Total	196,816.50 Total Actual Revenue	-98062.72 Total Actual Expenditures	98,753.78 Remaining Balance to be Encumbered
056	861999	SALARIES AND EMPLOYEE BENEFITS Mashan Wolfe	\$15,000.00	\$15,000			
056	862271	MAINT-EQUIPMENT DataWorks Plus	\$84,000.00	\$84,000			\$83,062.72
056	862390	OFFICE EXPENSES Offices supplies used in the normal operation	\$500.00	\$500			
056	862559	SPECIAL DEPT EXP-OTHER Misc. supplies not detailed in other accounts	\$1,000.00	\$1,000			
056	862520	SMALL TOOLS & MINOR EQUIPMENT Other small tools as needed	\$2,000.00	\$2,000.00			
056	862548	TRAINING EXPENSE Expensed incurred for staff training	\$2,200.00	\$2,200.00			
056	862552	LAW ENFORCEMENT SUPP & SVCs Misc. supplies not detailed in other accounts	\$2,000.00	\$2,000.00			
056	862610	TRANSPORTATION & TRAVEL Expenses incurred for travel to conferences &	\$3,000.00	\$3,000.00			
056	864300	FIXED ASSET- EQUIPMENT EOL LiveScan Replacements		\$200,000			
				\$200,000.00			

\$180,529.20 Fund Balance Expenditure
\$5,783 Fund Balance Expenditure
\$186,312.20

Proposed FY 22/23 Expenditures- \$309,700

Attachment D- RAN Board Fund Balances

<u>Fiscal Year</u>	<u>Mobile ID Project</u>	<u>Live Scan Replacement</u>	<u>Historical Fund Balance</u>
FY17-18	\$140,497.65	\$73,616.61	\$301,451.36
FY18-19		\$90,000.00	
FY19-20		\$91,922.55	
FY20-21	\$50,000.00	\$37,341.86	
FY21-22	(\$136,080)	\$16,958.37	
FY22-23	(\$5,783)	(\$180,529.20)	
FY22-23			
FY23-24			
Totals	\$48,634.25	\$309,839.39	\$301,451.36

\$659,925.00 Total Fund Balance
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Attachment E-RAN BOARD PROPOSED BUDGET FOR FY 23/24

From 7/1/2023 To 6/30/2024

ESTIMATED REVENUE

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	825140	EST. 23/24 STATE-MOTOR VEH TAX	\$180,000.00
		824100	EST 23/24 INVESTMENT INT. EARNINGS	\$4,500.00
		TOTAL	EST 23/24 EARNINGS	\$184,500.00

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	861999	SALARIES AND EMPLOYEE BENEFITS Mashan Wolfe	\$15,000.00
		Total		\$15,000

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	862271	MAINT-EQUIPMENT DataWorks Plus NEC AFIS	\$95,000.00 \$6,200.00
		Total		\$101,200

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509		Communication NetMotion License	\$10,000.00
		Total		\$10,000

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	862390	OFFICE EXPENSES Offices supplies used in the normal operation of an	\$500.00
		Total		\$500

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	862559	SPECIAL DEPT EXP-OTHER Misc. supplies not detailed in other accounts	\$3,000.00
		Total		\$3,000

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	862520	SMALL TOOLS & MINOR EQUIPMENT Other small tools as needed	\$2,000.00
		Total		\$2,000.00

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	862548	TRAINING EXPENSE Expensed incurred for staff training	\$2,200.00
		Total		\$2,200.00

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	862552	LAW ENFORCEMENT SUPP & SVCs Misc. supplies not detailed in other accounts	\$4,000.00
		Total		\$4,000.00

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	862610	TRANSPORTATION & TRAVEL Expenses incurred for travel to conferences & other	\$1,000.00
		Total		\$1,000.00

Fund	BU	Account	Account Name	FY 23/24 Est. Revenue
056	2509	864300	FIXED ASSET- EQUIPMENT	\$0.00
		Total		\$0.00

Proposed FY 23/24 Expenditures- \$128,900

Attachment F RAN BOARD PROPOSED BUDGET FOR FY 24/25

From	7/1/2024	To	6/30/2025	ESTIMATED REVENUE	FY 24/25 Est. Revenue
Fund	B/U	Account	Account Name		
056	2509	825140	SALARIES AND EMPLOYEE BENEFITS		
		824100	Mashan Wolfe	\$15,000.00	
		TOTAL			Total
				\$185,000.00	\$15,000
				\$4,500.00	
				\$189,500.00	
Fund	B/U	Account	Account Name		
056	2509	862271	MAINT-EQUIPMENT		
			DataWorks Plus	\$95,000.00	
			NEC AFIS	\$6,200.00	
			Total		Total
					\$101,200
Fund	B/U	Account	Account Name		
056	2509		Communication		
			NetMotion License	\$10,000.00	
			Total		Total
					\$10,000
Fund	B/U	Account	Account Name		
056	2509	862390	OFFICE EXPENSES		
			Offices supplies used in the normal operation of an	\$500.00	
			Total		Total
					\$500
Fund	B/U	Account	Account Name		
056	2509	862559	SPECIAL DEPT EXP-OTHER		
			Misc. supplies not detailed in other accounts	\$3,000.00	
			Total		Total
					\$3,000
Fund	B/U	Account	Account Name		
056	2509	862520	SMALL TOOLS & MINOR EQUIPMENT		
			Other small tools as needed	\$2,000.00	
			Total		Total
					\$2,000.00
Fund	B/U	Account	Account Name		
056	2509	862548	TRAINING EXPENSE		
			Expensed incurred for staff training	\$2,200.00	
			Total		Total
					\$2,200.00
Fund	B/U	Account	Account Name		
056	2509	862552	LAW ENFORCEMENT SUPP & SVCs		
			Misc. supplies not detailed in other accounts	\$4,000.00	
			Total		Total
					\$4,000.00
Fund	B/U	Account	Account Name		
056	2509	862610	TRANSPORTATION & TRAVEL		
			Expenses incurred for travel to conferences & other	\$3,000.00	
			Total		Total
					\$3,000.00
Fund	B/U	Account	Account Name		
056	2509	864300	FIXED ASSET- EQUIPMENT		
			Total		Total
					\$0.00

Proposed FY 24/25 Expenditures- \$130,900