



# YOLO COUNTY SHERIFF'S OFFICE

140 Tony Diaz Drive, Woodland, CA 95776  
Main Phone: 530-668-5280 Fax: 530-668-5238  
www.yolocountysheriff.com

## Civilian/Volunteer Employee Personal History Statement

### Position Applying For

- |  |   |
|--|---|
| <input type="checkbox"/> Aero Squadron | <input type="checkbox"/> Search and Rescue (SAR)                          |
| <input type="checkbox"/> Cadets        | <input type="checkbox"/> Sheriff's Team of Active Retired Seniors (STARS) |
| <input type="checkbox"/> Posse         | <input type="checkbox"/> _____  |

This Personal History Statement will be used as a basis for a background investigation. The information will be used as an aid in assessing your suitability as a civilian volunteer with our Office. Therefore, it is important that the questionnaire be filled out completely, accurately and legibly. All statements are subject to verification. The information you provide will not be the only factor for determining whether you will be allowed or denied the opportunity to volunteer in the Sheriff's Office.

Print statements legibly. Fill in all spaces. If a question does not apply to you, write the letters DNA (does not apply) in the space provided for the answer. If the space provided is inadequate, add another page of the same size paper and identify information by questionnaire title.

### Personal

	Last	First	Middle
Full Name _____			
List all other names you have been known by, including nicknames, adopted names, others _____			
Address of residence _____		City _____	State _____ Zip _____
Mailing Address, if different _____		City _____	State _____ Zip _____
Home Phone (    ) _____		Cell Phone (    ) _____	
Date of Birth _____		Place of Birth _____	
Social Security Number _____			

### Physical Description

Height _____	Weight _____	Hair Color _____	Eye Color _____
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### Driver's License

Number _____	State _____	Expiration Date    /    / _____	Status: Valid _____ Invalid _____
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Email Address \_\_\_\_\_

### Education, Training, Skills

List below the schools you attended:

	Name	Location
<b>High School</b>	Dates Attended _____	
	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No    If no, highest level _____	

<b>College or University</b>	Name	Location
	Dates Attended	

<b>Other</b>	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, highest level	
	Name	Location
	Dates Attended	Did you graduate? <input type="checkbox"/> Yes <input type="checkbox"/> No

If you passed the G.E.D. High School Equivalency test list agency or school giving test:  
Date awarded:

List any special skills, abilities, hobbies, interests (including such things as volunteer work or foreign language ability) which you feel might help you in any way in your work with the Sheriff's Office:

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**Military History**

Have you ever served in the U. S. Armed Forces including Reserves and/or National Guard?  
If so, provide details below:

Branch of Service	Dates of Service	Type of Discharge
	From: To:	
	From: To:	

**Employment**

List all jobs held in the last five (5) years. If you were self-employed, so indicate. Begin with your present or most recent position. If you need more space, you may attach additional sheets. List the jobs chronologically in reverse order and include part-time position in their proper sequence. Indicate periods of unemployment by listing the appropriate dates, and state "unemployed" in the space provided for the name of the employer. If you are retired, enter your retirement date.

**Employer Info**

Name	Address
Start date / End date /	Salary
Name of Supervisor	
Position and Duties	
Reason for Leaving	

Name	Address
Start date / End date /	Salary
Name of Supervisor	
Position and Duties	
Reason for Leaving	

Name	Address
Start date / End date /	Salary
Name of Supervisor	
Position and Duties	
Reason for Leaving	

Name	Address
Start date / End date /	Salary

Name of Supervisor \_\_\_\_\_

Position and Duties \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**Relatives and References**

	Name	Home Address	Telephone
Spouse	_____	_____	_____
Mother	_____	_____	_____
Father	_____	_____	_____

List five people, other than relatives, who have knowledge of your character and reputation. **Cadet applicants only, list mother, father, or guardian.**

First and Last Name	Street Address	City, State and Zip Code	Phone Numbers (Home and Cell)	Years Known
			H C	
			H C	
			H C	
			H C	
			H C	

**Background**

Have you ever been arrested for a crime?  Yes  No **If "yes," describe each arrest below including the date of arrest, crime charged, specific location and disposition. Use separate attachment if needed.**

Have you ever been expelled or suspended from any school in the last 10 years for the use, possession, sale or distribution of drugs?  Yes  No

For assault and battery?  Yes  No

Use of alcohol?  Yes  No

Any other form of misconduct?  Yes  No

**If you answered "yes" to any question, provide full details below or on separate attachments if needed.**

Have you been or are you currently a defendant involved in any civil court action?  Yes  No

**If "yes" provide details below:**

Date: \_\_\_\_\_ Jurisdiction \_\_\_\_\_ Nature of Action \_\_\_\_\_

Place: \_\_\_\_\_ Persons Involved \_\_\_\_\_ Disposition \_\_\_\_\_

Date: \_\_\_\_\_ Jurisdiction \_\_\_\_\_ Nature of Action \_\_\_\_\_

Place: \_\_\_\_\_ Persons Involved \_\_\_\_\_ Disposition \_\_\_\_\_

Have you ever been fired or asked to resign from any place of employment or position you have held?  Yes  No **If "yes," give details below:**

Date \_\_\_\_\_ Employer/Organization \_\_\_\_\_ Position \_\_\_\_\_

Place \_\_\_\_\_ Reason for Dismissal/Resignation \_\_\_\_\_

Date \_\_\_\_\_ Employer/Organization \_\_\_\_\_ Position \_\_\_\_\_

Place \_\_\_\_\_ Reason for Dismissal/Resignation \_\_\_\_\_

While in the military service (including National Guard and Reserves) were you ever the subject of any disciplinary action such as a Courts Martial or Captain's Mast? **If "yes" give details below. Use the reverse of this page or attachment if needed.**

Date \_\_\_\_\_ Branch of Service \_\_\_\_\_ Rank/Rating \_\_\_\_\_

Nature of Action \_\_\_\_\_ Disposition \_\_\_\_\_

Date \_\_\_\_\_ Branch of Service \_\_\_\_\_ Rank/Rating \_\_\_\_\_

Nature of Action \_\_\_\_\_ Disposition \_\_\_\_\_

**General Information**

In addition to the information you provided in this form, you are required to furnish the following certificates, documents and/or personal information:

A. Copy of your California driver's license and current driving record

B. Military Service - Copy of your separation and/or discharge papers (DD214)

I hereby certify that all statements made in this personal history statement are true and complete and I understand that any misstatement of material facts will subject me to disqualification or dismissal.

Additionally, I authorize the Yolo County Sheriff's Office to investigate any or all information which may concern my record and character as describe in this personal history statement or provided at my interview(s). I further authorize the Yolo County Sheriff's Office to contact my present and past employer(s), references and all persons having information regarding my previous history and character.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

### Volunteer Positions

List all volunteer work done in the last five (5) years. List the positions chronologically.

#### Volunteer Position Information

Agency Name	Address
Start date / End date /	
Name of Supervisor	
Position and Duties	
Reason for Leaving	

Agency Name	Address
Start date / End date /	
Name of Supervisor	
Position and Duties	
Reason for Leaving	

Agency Name	Address
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